



**Board of Education – Special Board Meeting  
4041 E. Mannsiding Rd., Clare, MI 48617  
September 16, 2020 – 6:00 p.m.**

**Via Zoom due to Governor’s Executive Order 2020-75 (COVID-19) –  
Remote Participation in Public Meetings**

Join Zoom Meeting via Internet  
<https://zoom.us/j/545158262?pwd=NFUvUXowSERISXhHNEdFTGZUdFFMz09>  
Call in: (929) 205-6099  
Meeting ID: 545 158 262  
Password: 241866

RECORD OF MINUTES  
BOARD of EDUCATION MEETING

- A. Meeting Called to Order at 6:00 pm by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present remotely via Zoom Barbara Richards, Sue Murawski, Lou Adams  
Sarah Kile and Jason Pahl
- CG RESD Staff Present and via Zoom Sheryl Presler, Ken Chinavare, Deb Snyder,  
Lindsey Murphy, Mike Simon, Sandy Russell, Beth  
Wood, Rusty Govitz, Katie Knapp-Wyman and  
Shay Anderson
- D. Consent Agenda
1. Approval of the Agenda
  2. Approval of the August 19, 2020 Board Meeting Minutes
  3. Approval of the Bills for July 2020 – \$2,038,500.08

It was moved by Kile and supported by Adams that the Board approve the Consent Agenda. The motion carried 5-0 by roll call vote.

- E. Communications/Expressions from the Public
- Doug Jacobson, Board of Trustees Chairman for Mid Michigan College, addressed the RESD Board regarding the upcoming November election. Doug’s term is expiring, and he is running again. He has been on Mid’s Board for 26 years, 20 of those as Chairman. He stated he would appreciate the Board’s consideration at the election.
  - A thank you note was received from Stacy Davis, Physical Therapy Assistant, for the donation made in memory of her father, Richard Zielinski.
  - A thank you note was received from the Gladwin High School yearbook class for the CGRESD donation/ad.

- A thank you note was received from Alisa, Area School graduate, for the graduation card and McDonald's gift card from the Board.

F. Action Item: Old Business - Policy 2303 Violation of Board Code of Ethics

It was moved by Murawski and supported by Kile that the Board approve Policy 2303. The motion carried 5-0 by roll call vote.

G. Action Items: New Business

1. Resolution to Repeal NEOLA Bylaws and Policies in Conflict with Thrun Series 3000 Policies and Adopt Thrun Series 3000 Policies

General Operations

- a. 3101 Insurance
- b. 3102 Smoking, Tobacco Products, Drugs, and Alcohol
- c. 3103 Copyright Compliance
- d. 3104 School Cameras and Monitoring
- e. 3105 Visitors and Volunteers
- f. 3106 Booster Clubs, PTOs, and Other Support Groups
- g. 3107 Use of Detection Dogs
- h. 3108 Service Animals
- i. 3109 Non-Service Animals
- j. 3110 Data Breach Response
- k. 3111 Drones
- l. 3112 Hours and Days of School Operations
- m. 3113 Social Security Numbers
- n. 3114 Litigation
- o. 3115 Nondiscrimination and Retaliation
- p. 3116 District Technology and Acceptable Use
- q. 3117 Intellectual Property

3200 Finance and Borrowing

- r. 3201 Accounting
- s. 3202 Budget and Truth in Budgeting/Taxation Hearings
- t. 3203 Deposits
- u. 3204 Investment of Funds
- v. 3205 Disbursements
- w. 3206 Property Tax Levies
- x. 3207 School Activities Fund
- y. 3208 Surety Bonds of ISD Officials
- z. 3209 Debit/Credit Cards
- aa. 3210 Borrowing
- bb. 3211 Post-Issuance Tax Compliance
- cc. 3212 Post-Issuance Disclosure Compliance
- dd. 3213 Electronic Transactions of Funds and Automated Clearing House Arrangements

3300 Facilities, Real and Personal Property

- ee. 3301 Purchasing and Procurement
- ff. 3302 Acquisition of Real Property
- gg. 3303 Gifts and Donations
- hh. 3304 Use of District Property
- ii. 3305 Sale or Lease of District Property
- jj. 3306 Construction Bidding
- kk. 3307 Construction Administration
- ll. 3308 Distribution of Printed Material and Advertising in School

mm. 3309 Bus Inspections

3400 School Safety and Security

nn. 3401 School Cancellation, Delay, and Early Dismissal

oo. 3402 Drills, Plans, and Reports

pp. 3403 Reporting Accidents

qq. 3404 Communicable Diseases

rr. 3405 Bloodborne Pathogens

ss. 3406 Integrated Pest Management

tt. 3407 Asbestos Management

uu. 3408 Firearms and Weapons

3500 FOIA Requests and Record Retention

vv. 3501 Freedom of Information Act

ww.3502 Record Retention

It was moved by Murawski and supported by Adams that the Board approve the Resolution to Repeal NEOLA Bylaws and Policies in conflict with Thrun Series 3000 Policies and Adopt Thrun Series 3000 Policies. The motion carried 5-0 by roll call vote.

2. Board's "Designee" as Referenced in Thrun Policies

It was moved by Kile and supported by Pahl that the Board approve the Superintendent as the "Designee" as referenced in Thrun Policies. The Chief Financial Officer and Assistant Superintendent to General Education will serve as Secondary Designees if the Superintendent's absence. The motion carried 5-0 by roll call vote.

3. Contracts

- a. Community Mental Health for Central Michigan - \$38,558 for Additional .4 FTE Youth Intervention Specialist for August 26, 2020 through August 25, 2021
- b. Josie Brooks, Accounting Supervisor (\$50,000.00 prorated)
- c. Jacob Sullivan, Pupil Auditing and Business Services Coordinator (\$67,000.00 prorated)

It was moved by Kile and supported by Pahl that the Board approve contracts as listed. The motion carried 5-0 by roll call vote.

H. Administrative Information Items: Superintendent's Administrative Report

Superintendent Presler shared the following Good News with the Board:

- The Michigan Department of Education selected our SPARKS and CTE programs as the state's sole applicant for a federal grant that would provide additional opportunities for students in our region to earn work-ready certifications! Kudos to Rebecca Idzikowski, Sandy Russell, and Joe Trommater for working on the grant application that had to be completed within 5 days which included a 3-day holiday weekend! The grant is scheduled to be awarded in December.
- We have had a relatively smooth (knock on wood!) start to the school year with staff and students following new routines and procedures to keep everyone healthy and safe!
- The Civil Rights complaint filed against the RESD claiming our website wasn't accessible to all people with disabilities was closed due to "insufficient evident to support a conclusion that the District violated" the American's with Disabilities Act. Credit goes to Rusty Govitz, Jim Langley, and Ken Chinavare for their efforts over the last two years to resolve the issue by making changes to our website!

Superintendent Presler shared the following informational items with the Board:

- We have received \$400 in memory of Mary Foster, last surviving grandchild of Wilhelm Magnus, who passed away in August. The family asked that donations be split evenly between the Ag and Culinary Arts programs since Mary and her husband always had a huge garden and Mary enjoyed cooking and canning. Superintendent Presler posed the idea of naming the new greenhouse after Mary to the Board, and she will make a formal recommendation at one of the upcoming Board meetings.
- We will continue to provide breakfast and lunch to the Area School's remote learners five days per week through the extension of the Summer Food Program which ends December 31.
- Michigan's legislature is expected to pass a new budget before the end of September, and the School Aid Fund is not expected to be reduced from last year's amounts. As always, the devil will be in the details in terms of how the money is allocated and what strings are attached.
- With the number of Area School students participating in remote learning at least through the end of December, we continue to look at Paraeducator staffing levels and task assignments. Although there are fewer students attending in person, Paraeducators have been assisting with video-taping teachers and preparing learning packets and materials for the remote learners. In addition, with the substitute shortage, there have already been days when sub positions have not been filled and Paraeducators have had to switch classrooms to even out the staff to student ratios. In addition to not filling a Paraeducator vacancy at the end of last school year, we have laid off three Paras and reassigned an additional Para. We will continue to monitor the situation over the next couple of weeks to determine if any additional actions are required.

I. Board Comments:

- Barb Richards asked if we were going to host a flu shot clinic this year. Carrie Balcirak, School Nurse, is in the process of scheduling a date with the Health Department, but they have been busy with COVID. Carrie expects the date will be in October, and she hopes to learn details next week. At that time, we'll let all employees and Board Members know the date, time, and location.
- The Board discussed how to conduct the October 21 meeting. The Executive Order allowing Boards to meet remotely will expire by Oct. 21, but there is still an Executive Order in effect limiting Board meetings to 10 people or fewer if they are conducted indoors. The Board decided to meet in person on October 21, wearing masks, with administrators and audience members participating via Zoom. Notwithstanding any Executive Orders, our Policies do allow individual Board members to participate virtually as long as a quorum (3 or more) are present in person.

I. Adjournment was at 6:44 pm.

**Minutes approved on 10-21-2020 during a Regular Board Meeting, which was held remotely due to Governor's Executive Orders for remote participation in meetings due to COVID-19**

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Lou Adams, Board of Education Secretary  
Clare-Gladwin Regional Education Service District

Date

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Lindsey Murphy, Recorder/Administrative Assistant to the  
Superintendent and Board of Education/HR Specialist  
Clare-Gladwin Regional Education Service District

Date