



**Board of Education – Regular Board Meeting
4041 E. Mannsiding Rd., Clare, MI 48617
November 20, 2019 – 6:00 p.m.**

- A. Meeting Called to Order at 6 p.m. by President Barbara Richards
- B. Pledge of Allegiance was recited.
- C. Members Present: Sue Murawski, Jason Pahl, Barbara Richards, Sarah Kile and Lou Adams
- D. Consent Agenda
 - 1. Approval of the Agenda
 - 2. Approval of the October 16, 2019 Board Meeting Minutes
 - 3. Approval of the Bills for October 2019 – \$1,513,472.19

It was moved by Kile and supported by Pahl that the Board approve the Consent Agenda. The motion carried 5-0.

- E. Communications/Expressions from the Public
There were no communications or expressions from the Public.
- F. District Report:
 - 1. 2018-2019 Financial Audit – Shay Anderson, CFO and Weinlander-Fitzhugh

Julie Ellis, CPA, and Heather LaBean of Weinlander-Fitzhugh shared the Clare-Gladwin RESD Audit for year ending June 30, 2019. The presentation contained numerous slides summarizing the balances of various funds and provided summary statements of how the RESD measured against the audit criteria. The audit was unmodified, with no journal entries required. Julie Ellis answered a few questions from the Board regarding the information presented in the slides. Lou Adams asked about the level of fund equity that is recommended and Julie Ellis and Shay Anderson (CFO) answered that ISDs do not have a recommended percentage as local districts do as ISDs are largely grant funded and they cannot bond as local districts can.

- G. Action Items: New Business
 - 1. Acceptance of the 2018-2019 Financial Audit

It was moved by Murawski and supported by Kile that the Board accept the 2018-2019 Financial Audit. The motion carried 5-0.

- 2. Hiring Recommendation: Jane Wasserman, Speech and Language Pathologist – MA, Step 7

It was moved by Pahl and supported by Adams that the Board approve the hiring recommendation. The motion carried 5-0.

- 3. Contracts
 - a. Nikki Colman, Teacher Consultant for Deaf and Hard of Hearing – 2 days per month

- b. Gratiot-Isabella RESD, Teacher Consultant for Deaf and Hard of Hearing – 2 days per week for \$42,827.04

It was moved by Murawski and supported by Adams that the Board approve the contracts for Teacher Consultants for the Deaf and Hard of Hearing. The motion carried 5-0

~~4. Bid Recommendation for Replacement of Cooling System for Data Center:~~

Superintendent Presler noted that the one bid we received did not contain an additional bid on the addendum, which would make the current bid even larger. It was suggested that we conduct a re-bid with an extended deadline to allow for additional bids. It is anticipated the Board will act on a bid at the December Board meeting.

5. Parent Advisory Committee Membership
 - a. Farwell Area Schools – Jessica Cobb
 - b. Gladwin Community Schools – Anne Edick

It was moved by Murawski and supported by Kile that the Board approve the new Parent Advisory Committee Members. The motion carried 5-0

6. Emergency Operations Plans
 - a. Area School
 - b. CTE

It was moved by Murawski and supported by Pahl that the Board approve the Emergency Operations Plans for the Area School and CTE. The motion carried 5-0

7. Out-of-State Travel Request – Michele Millhouse, Psychologist, to National Association of School Psychologists Annual Convention in Baltimore, MD Feb. 18-21, 2020

It was moved by Kile and supported by Adams that the Board approve the Out-of-State Travel request. The motion carried 5-0

H. Administrative Information Items: Superintendent's Administrative Report

Superintendent Presler recognized Lissa May, Accounting Supervisor, who was in the audience.

Superintendent Presler shared the following Good News with the Board:

- Amy Pratt secured a \$3400 grant on behalf of the Great Start Collaborative from the Saginaw Arts and Enrichment Commission for Family Fun Day in the Park!
- The Area School received a donation of \$1395.72 from the Harrison Knights of Columbus! The donation represents 80% of all the funds acquired in their annual Tootsie Roll Drive. A similar donation was also received from the Gladwin Knights of Columbus.
- The Parent Advisory Committee, facilitated by Katie Knapp Wyman, organized a Cradle-to-Career event during Harrison High School's parent-teacher conferences! Several local agencies were prepared to share their services with families and students, but the turnout was low. The PAC will discuss other ways to share their message, perhaps electronically.
- The CTE Culinary Arts team earned Best Overall at the Harrison Teen Chopped competition!
- The CTE Agri-Science class made 300 Christmas wreaths which were sold by the Area School students as a fundraiser!

Superintendent Presler shared the following Informational items:

- Three small architectural firms were interviewed for services related to the construction of a greenhouse and storage building at the Magnus Center. The fees quoted ranged from \$9800 to \$43,000. We clarified details with the lowest quote provided by The Design Forum, the company used when the original Magnus Center building was renovated. Sandy, Eric, Ken, and Presler agreed it was best to move forward with The Design Forum.
 - In terms of the cost of the 18x60 greenhouse, the kit is \$24,000, and there will be additional costs for excavating, concrete for the floor, and labor. The cost of the kit will be paid for by the MDARD grant.
 - Estimates for the 70x30 greenhouse is \$20-\$30 per square foot, but the Construction Trades students will hopefully be doing a lot of the labor as they learn by doing.
- The Board determined the date for a workshop meeting of January 29 at 5:30 with a backup date of January 30 in the event of bad weather. The following will be addressed during the workshop.
 - Accreditation update
 - What's predicted on the horizon for CGRESD
 - CTE facilities

I. Board Comments

There were no comments from the Board.

J. Adjournment

The meeting was adjourned at 6:44 p.m.

Lou Adams, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Date

Lindsey Murphy, Recorder/Administrative Assistant to the
Superintendent and Board of Education/HR Specialist
Clare-Gladwin Regional Education Service District

Date

Approved 12-18-2019