



NOTICE OF POSITION VACANCY

Posted December 9, 2020

- POSITION TITLE:** **Early On – Home Visitor/Family Consultant**
Up to 40 hours per week (ESS Staffing Services)
- REPORTS TO:** Director of Special Education
- STARTING DATE:** As soon as possible
- QUALIFICATIONS:** 1. Associates degree in the area of counseling and/or early childhood preferred.
2. Experience working with infants, toddlers and families.
3. Knowledge of child development.
4. Excellent oral, written and listening skills.
5. Ability to adhere to deadlines with paperwork and home visits.
6. Willing to attend professional development.
7. The ability to be kind, compassionate and nonjudgmental.
8. Must be reliable which includes having reliable transportation.
9. Must have high level of integrity, discretion and confidentiality in working relationships and job functions.
- JOB OBJECTIVES:** To provide services to families with children ages birth to three within the natural environment. Will be responsible for completing the required paperwork and will meet deadlines according to the federal special education rules and regulations (IDEA). Will promote the Early On program by being visible in the community.
- APPLICATION DEADLINE:** **Internal Deadline: Monday, December 14, 2020 by 4:00 p.m.**
External Deadline: Wednesday, December 16, 2020 or Until Filled
- APPLICATION PROCEDURE:** Apply electronically or download an application at www.cgresd.net/employment
- Clare-Gladwin RESD
Attn: Human Resources Dept.
4041 East Mannsiding Road
Clare, Michigan 48617
PH: (989) 386-8635
Email: cghr@cgresd.net

Statement of Compliance with Federal Law: The Clare-Gladwin Regional Education Service District Board of Education complies with all Federal laws prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Clare-Gladwin Regional Education Service District that no person on the basis of race, color, religion, national origin, creed or ancestry, age, gender, sexual orientation, marital status, or disability shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination in employment or under any program or activity to which it is responsible, or for which it receives financial assistance from the U.S. Department of Education. For information contact the Superintendent at Clare-Gladwin Regional Education Service District, 4041 E. Mannsiding Rd, Clare, MI 48617 (989) 386-3851.