



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

NOTICE OF AVAILABLE POSITION
UPDATED POSTING 5/13/2019

POSITION TITLE: **Technology Repair Technician**

REPORTS TO: Technology/Operations Director or Designee

STARTING DATE: **July 2019**

WORK DAYS PER YEAR: 12 month position – Five (5) days per week; Eight (8) hours per day

QUALIFICATIONS: Associate's Degree (or in the process of completing an Associate's Degree) in a computer related field, or equivalent (i.e. completing a two year technical trade degree program) in Electronics, Multi Media, Computer Science, Information Systems, Systems Science, or related field and two years of related work experience in programming, computer systems repair or database design desired. A combination of equivalent education and experience will be considered. Physical stamina and ability to lift a minimum of 50 pounds.

JOB OBJECTIVE: To assist in facilitating organizational responses to district technology, educational and administration needs in accordance with the School Improvement Plan. Areas of responsibility includes; but is not limited to, systematically troubleshooting and repairing computer related equipment, providing advice, guidance and support to staff in matters pertaining to information access and processing. The installation, support and maintenance of computers, software, audio, video, and other instructional technologies will be a major function of this position.

APPLICATION DEADLINE: **June 30th**

APPLICATION PROCEDURE: (Visit www.cgresd.net to complete and submit employment application)

Send Resume and completed Application to:
Clare-Gladwin Regional Education Service District
Attn: Human Resources
cghr@cgresd.net
4041 East Mannsiding Road
Clare, MI 48617
(989) 386-3851

Statement of Compliance with Federal Law

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