



CLARE-GLADWIN
REGIONAL EDUCATION SERVICE DISTRICT
Excellence in Education Services

NOTICE OF AVAILABLE POSITION

Posted April 02, 2018

POSITION TITLE: **Technology Repair Technician**

REPORTS TO: Technology Director, Coordinator or Designee

STARTING DATE: **As Soon as Possible**

WORK DAYS PER YEAR: 12 month position – Five (5) days per week; Eight (8) hours per day

QUALIFICATIONS: Associates degree (or in the process of completing an associates degree) in a computer related field, or equivalent (i.e. completing a two year technical trade degree program) in Electronics, Multi Media, Computer Science, Information Systems, Systems Science, or related field and two years of related work experience in programming, computer systems repair, database design desired. A combination of equivalent education and experience will be considered.

JOB OBJECTIVE: To assist in facilitating organizational responses to district technology, educational and administration needs in accordance with the School Improvement Plan. Areas of responsibility includes; but is not limited to, systematically providing advice, guidance and support to staff in matters pertaining to information access and processing. Trouble shooting, and repairing computer related equipment. The installation, support and maintenance of computers, software, video, and other instructional technologies will be a major function of this position.

APPLICATION DEADLINE: **April 20, 2018 at 4:00 p.m.**

APPLICATION PROCEDURE: (Visit www.cgresd.net to complete and submit employment application)

Send Resume and completed Application to:
Clare-Gladwin Regional Education Service District
Attn: Human Resources
4041 East Mannsiding Road
Clare, MI 48617
(989) 386-3851

Statement of Compliance with Federal Law

The Clare-Gladwin Regional Education Service District Board of Education is an Equal Opportunity Employer and complies with all Federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Clare-Gladwin Regional Education Service District Board of Education that no person on the basis of race, color, religion, national origin, creed or ancestry, age, sex, marital status or disability shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination in employment or in any program or activity to which it is responsible or for which it receives financial assistance from the U.S. Department of Education.