

CBO Continuity of Learning Plan

In response to the COVID-19 pandemic GSRP will develop and utilize a **Continuity of Learning Plan**. The end of the GSRP school year will position families as a critical element of the learning process for the 2019-2020 school year. Through shared focus on each child and family, early childhood educators will implement plans for learning, promoting a successful next step for all CGRESG/GSRP/Head Start children in the upcoming year.

Our Framework should support the **resiliency** of the family to provide the **social/emotional** support for their children by focusing on:

- Building relationships through **connections** with children and families
- Providing developmentally appropriate educational activities that supports their **child's development**.
- Provide parents with **concrete support** by ensuring that their basic needs are met.

This plan should be simple, clear and concise. Remember, not to overwhelm the families or ourselves! Suggested times for families to engage in learning activities are:

Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre-K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Date: 4/12/2020

Agency: Mid Michigan Community Action

Director: Sue Harvey

Individual completing document: Sue Harvey/Stephanie VanderElzen (Education Manager)

Address how you will implement the following principles for all GSRP families:

1. Family Contact Plan

- a. Describe your plan that offers routines and structures for consistency in learning, while balancing health and well-being for each child. **Families are**

contacted 2x per week at this time. See below for plan to be implemented moving forward.

- b. Describe how you will communicate with families. Via phone, seesaw, and mail.
- c. Describe how you will determine the families preferred communication mode. (Text, phone, Facetime etc.) Through conversation with families

2. Curriculum Content Plan

- a. Describe overarching learning goals for children. Teachers will continue to support students in their development of the TSG objectives
- b. Describe your instruction delivery plan. On a daily basis, teachers will provide students with a recorded large group activity and also provide a recorded parent video teaching parents a concept and giving examples of how to use home items to support the idea.
- c. Describe the type of educational activities you will share with families. Teachers will be focusing on a different content area each day.. They will cover literacy, math, science, social emotional and physical concepts weekly.
- d. How will families receive at home activities, materials and support. Via phone, REMIND, Seesaw and mail.
- e. What plan do you have for families who have barriers in accessing materials/activities? For families who do not have access to internet we will be sending items and materials via mail. Teachers will do more of the instruction via phone. We are currently accessing families for technology needs. Funds may be needed to provide technology to our families.
- f. Describe how you will engage families to support their child in the on-going access to learning? Helping parents to understand their role as their child's first teacher. We will provide the parents with support and examples of how to teach at home. Continuing to build relationships.

3. Individualized Student Learning and Supporting Family Wellness

- a. Describe how you monitor student learning and individualize for their success Checking in with parents to see how the students are doing on the activities and by monitoring responses on seesaw.
- b. How are you seeking family voice and feedback? Via conversations and check ins
- c. Describe your plan for end of the year transition "meetings" with families. We will hold final transition meeting with families via phone and mail out any needed resources.

4. Concrete support for basic needs

- a. Describe how you will evaluate family's basic needs and support their access to help. Through our needs assessment form process via our family service workers.

5. Food Distribution

- a. Describe how you will continue to provide or arrange for continuation of food distribution to eligible pupils. Clare/Gladwin school districts continue to provide food as does our agency.

6. Employee Compensation

- a. Confirm that you will continue to pay employees during the COVID-19 crisis. Describe how all staff will be redeployed to do meaningful work as it relates to GSRP. Yes all staff will remain in paid status. Staff are engaging families via technology; resources are gathered to support families, and professional development opportunities are provided for staff.

Reviewed by: Kendra Curtiss-Tomaski, Director of Early Childhood

Date: April 13, 2020

Date Approved:

Approved by:

Continuity of Learning Plan

Site: Gladwin1

Teacher: Stoutenburg

Date: 4-19-20

Guiding Principles		
Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> ● How often will you communicate personally with families? (Daily, weekly) I will be posting daily activities and stories on the facebook group. I will also be calling families every other week. (Some higher risk families every week) I will also be sending letters/card to students once in a while. ● What modes of communication will you utilize? Facebook, calling, texting, cards/letters through the mail ● Have you surveyed families to determine their preferred mode of communication? Yes and I have every family on Facebook except for one and I have reached out to her 	<ul style="list-style-type: none"> ● Describe your instruction delivery plan. (video teaching) I will be posting an activity on Facebook each morning for families to participate in. I will explain the activities sometimes through videos sometimes through photographs. ● How will all families receive at home activities? On Fridays new content is added physically at the school and digitally to print at home on the school's website. The materials explain the activities we posted throughout the week, as well as tools for parents to use. ● Are all families able to access activities/materials? Yes ● Are materials common 	<ul style="list-style-type: none"> ● How will you individualize activities for each child? The activities we post are easily adjustable to meet the needs of each child. As we post the basic activities, we offer extensions ideas. During phone calls I ask families if they need anything for their specific child and am providing ideas and resources to meet their specific needs ● How are you seeking family voice and feedback? During the calls and through surveys. ● Describe your plan for end of the year transition "meetings" with families, Unknown at this time

through phone.	<p>household materials? Yes</p> <ul style="list-style-type: none"> • What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access video teaching/internet) The materials are available for pick up at the school. 	
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Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Gladwin GSRP 2

Teacher: Haley Campbell

Date:

Guiding Principles		
Contact plan	Curriculum Content Plan worksheets are prohibited	Individualize Students Learning And Support Family Wellness

How often will you communicate personally with families? (Daily, weekly) I will be posting daily activities and stories on the facebook group. I will also be calling families once a week.

- What modes of communication will you utilize? I am using a facebook group, Remind, and calling/texting
- Have you surveyed families to determine their preferred mode of communication? Yes, I sent out a survey on Remind

- Describe your instruction delivery plan. (video teaching) I will be doing a morning message/posting the activity daily on the facebook page. I will be posting a video of me reading a story daily.
- How will all families receive at home activities? On Fridays new content is added physically at the school and digitally to print at home on the school's website. The materials explain the activities we posted throughout the week, as well as tools for parents to use.
- Are all families able to access activities/materials? Yes
- Are materials common household materials? Yes
- What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access video teaching/internet) The materials are available for pick up at the school.

- How will you individualize activities for each child? The activities we post are easily adjustable to meet the needs of each child. As we post the basic activities, we offer extensions ideas.
- How are you seeking family voice and feedback? During the calls and through surveys.
- Describe your plan for end of the year transition "meetings" with families.

Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Gladwin3 GSRP & Co-Op

Teacher: Carrie Zeitz

Date: 4/17/2020

Guiding Principles		
Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> ● How often will you communicate personally with families? (Daily, weekly) Weekly ● What modes of communication will you utilize? Facebook, phone calls, text, Remind ● Have you surveyed families to determine their preferred mode of communication? Yes - asked in the Remind App 	<ul style="list-style-type: none"> ● Describe your instruction delivery plan. Facebook Daily story times Facebook daily activity <p style="text-align: center;">This is not a lesson plan with specifics, just an overview of what you will do and how often</p> <ul style="list-style-type: none"> ● How will <u>all</u> families receive at home activities? If they don't have access to pick up packets, they can print, or I can deliver them. ● Are materials common household materials? (<i>families should not have to purchase materials in order to complete the activities</i>) Yes. Our activities are very general and can be used with a variety of supplies. 	<ul style="list-style-type: none"> ● How will you individualize activities for each child? Utilize most current TSG data Parent report Documentation and information from photos (on facebook and via email) ● How are you seeking family voice and feedback? During weekly phone calls and Survey Monkey ● Describe your plan for end of the year transition "meetings" with families. (<i>Assuming that face to face conferencing will not be an option</i>) Via phone call

	<ul style="list-style-type: none"> • Are <u>all</u> families able to access activities/materials? <i>Not at the moment but we have a plan in place to reach those families who have barriers</i> • What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access to internet/ data) <i>If providing home packets: A summary of what is in the packets (you can include a link to a packet) how are they getting to families and how often? We will provide packets weekly on the School Website, and by parent pick up during scheduled times, and if necessary - the teacher will deliver</i> 	

Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Harrison 1

Teacher: K. Browning

Date: April 2020

Guiding Principles

Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> How often will you communicate personally with families? (Daily, weekly) I communicate by posting a video weekly on Facebook. What modes of communication will you utilize? Facebook and remind Have you surveyed families to determine their preferred mode of communication? Yes. 13 families are on facebook and the others we talk by Remind. 	<ul style="list-style-type: none"> Describe your instruction delivery plan. (video teaching) Video of teaching How will all families receive at home activities? Some were delivered when they came to pick up their child's item, pictures are posted on facebook, and there have been things sent out in the mail. Are all families able to access activities/materials? yes. Are materials common household materials? yes. What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access video teaching/internet) I sent out a survey for each family to complete as to what supplies they might need, 	<ul style="list-style-type: none"> How will you individualize activities for each child? I will be looking at TSG and where those children were and then using that data to meet their needs. How are you seeking family voice and feedback? They are sending me messages to remind or commenting on the facebook post. Describe your plan for end of the year transition "meetings" with families, If the ban is lifted I would like to plan a goodbye party and talk with each family. If that isn't possible i will make phone calls to each family and have a meeting.

	gathered those items and sent them with their items they picked up.	
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Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Harrison 2

Teacher: C. Scare

Date: April 2020

Guiding Principles		
Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> ● How often will you communicate personally with families? (Daily, weekly) I will be communicating weekly and sending some links or activities 2 times per week. ● What modes of communication will you utilize? I am using the following: Remind App, Facebook, Personal calls, Email, and Letters from their teacher. ● I sent Pen Pal letters throughout these past few months and students wrote back. We continued until the end of the school year. ● Have you surveyed families to determine their preferred mode of communication? Yes, I talked to each parent personally or left a voicemail and my personal number. 	<ul style="list-style-type: none"> ● Describe your instruction delivery plan. (video teaching) Activities and stories posted on Facebook. Other hands on activities that are being sent home on Monday. I posted weekly facebook posts of activities as well as I read a book twice a week and posted that to facebook as well. ● How will all families receive at home activities? Through Facebook, Remind, as well as handed out at the school-wide pick up on Monday. ● Are all families able to access activities/materials? Yes ● Are materials common household materials? Yes, I am sending home a variety of writing utensils as well as glue sticks and 	<ul style="list-style-type: none"> ● How will you individualize activities for each child? I have spoken to almost each parent directly or left a voicemail and my number to contact me if there is something specific that they need from me. I have made specific activities for the bag going home on Monday based on each child's ability. (Ex. Evan wants dinosaur materials so I sent home toy dinosaurs, counting mat, and number cards.) As the months went by, I checked in weekly to see what families needed mailed to them. (Ex. Logan wanted art supplies and Molly wanted some more writing paper.) ● How are you seeking family voice and feedback? Remind, phone calls, Facebook. Surveys

construction paper. Some parents asked for scissors so those are going home as well.

- What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access video teaching/internet)
If parents do not have access to wifi or their data is being used for other purposes (ie -filling out unemployment papers), I have made other activities available through the school-wide pick up day.

I sent various items that were needed as parents asked for them via phone call, Remind, or text: playdough, beads, etc...

were posted on Facebook to help us gain a better understanding of what our parents need.

- Describe your plan for end of the year transition "meetings" with families,
End of the year Kindergarten Transition folder as well as Kindergarten Round -up information is being sent home with the At Home School bag on Monday. I will be following up with a bag of Summer activities at the end of May. I will also be double checking with parents to make sure that they have filled out the Kindergarten Round Up information packet. Hopefully we can meet with parents for a PTC in early June! Fingers crossed! Summer bags were handed out at Parent/Teacher Conferences on June 1st, June 2nd, and June 4th. We met with each parent and child one on one in the parking lot of our building - except one was a ZOOM meeting. That child's bag was sent home with a cousin from our class.

Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Harrison3

Teacher: A. Winters

Date: April 2020

Guiding Principles		
Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> ● How often will you communicate personally with families? (Daily, weekly) Weekly <ul style="list-style-type: none"> ○ I posted on my class Facebook and the Larson GSRP page daily giving families daily activity suggestions to do at home. I also did a facebook live circle time video and zoom call with students 2 times a week ● What modes of communication will you utilize? Facebook, ClassTag, Phone Calls, Zoom ● Have you surveyed families to determine their preferred mode of communication? Yes done at the start of virtual learning 	<ul style="list-style-type: none"> ● Describe your instruction delivery plan. (video teaching) Facebook Live Circle Times and Zoom calls 2 days per week ● How will all families receive at home activities? They all picked up printed materials from the preschool 4/13. There was a packet included that contained 10 weeks of preschool activities. I also post activities daily on our class Facebook page and every Monday post weekly activities on our ClassTag page and parents receive a text letting them know I posted new information. <ul style="list-style-type: none"> ○ I put together end of the year bags for students that included supplies that I received a voucher to purchase. I surveyed parents asking what 	<ul style="list-style-type: none"> ● How will you individualize activities for each child? I will utilize most current TSG data and Parent reporting as well as documentation and information gleaned through photos (on facebook and via ClassTag) I have also asked parents to message me to let me know specific things they would like me to focus on so that I can tailor activities based on their requests. I adjusted levels on abc mouse as students progressed and needed more of a challenge, I also created assignments in abc mouse with specific skills for students to work on. I sent individual learning ideas to families that requested additional things for their child to work on based on what they

parents were also surveyed asking how they wanted to hold the end of the year virtual transition meeting giving them the option of zoom, Facebook Messenger video meeting, or phone call

things they needed to continue summer learning with their child and was able to purchase all requested items for each family.

were doing at home. I also tailored the end of the year bags to the needs of the students including higher or lower material depending on where they are.

- Are all families able to access activities/materials? **Yes, All families came and picked up the printed materials and I have every family connected in some way either on ClassTag or on our Facebook Page.**
- Are materials common household materials? **YES, suggested activities also give several examples of different objects that can be used**
- What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access video teaching/internet) **Every family came and picked up materials on 4/13. I will mail materials if more are requested by families.**

- How are you seeking family voice and feedback? **I post weekly check in questions on facebook and through ClassTag asking parents what they need and how I can help them during this time. I create polls asking for information such as which day and times works best for me to do lessons and connect with the students. I also give them the option to message me on Facebook and through ClassTag if they have comments, questions or suggestions.**
 - **I created a couple google doc forms and sent out the link to families asking for feedback and how things were going.**
- Describe your plan for end of the year transition "meetings" with families, **I will give parents the option to hold conferences**

		<p>with me over the phone or over zoom. We did provide kindergarten enrollment paperwork and transition folders to families when they picked up their child's belongings. I have also set up a meeting time for parents to pick up end of the year bags with more material for summer learning. If parents couldn't pick up the bags I dropped them off at their house.</p>
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Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre -K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes

Continuity of Learning Plan

Site: Harrison 4

Teacher: K. Thompson

Date: April 2020

Guiding Principles		
Contact plan	Curriculum Content Plan Worksheets are prohibited	Individualize Students Learning And Support Family Wellness
<ul style="list-style-type: none"> ● How often will you communicate personally with families? (Daily, weekly) I will send an activity/task idea each Monday (weekly). ● What modes of communication will you utilize? I am using the Remind App, phone, email, and Facebook. I am not on Facebook but will contribute to it via coworkers. They will in return send me screenshots of parents participating. ● Have you surveyed families to determine their preferred mode of communication? Yes, I have & spoke to them personally. All parents agreed that Remind App and Facebook is accessible to them and will be utilized 	<ul style="list-style-type: none"> ● Describe your instruction delivery plan. (video teaching) video teaching on Facebook. Text/pictures on Remind ● How will all families receive at home activities? Ideas not presented on Facebook or Remind will go home in a bag with the school-wide pick up day. ● Are all families able to access activities/materials? Yes ● Are materials common household materials? Yes, I am sending home multiple pencils, crayons, markers, glue stick, variety of paper. When speaking to parents all said their child has scissors. ● What plan do you have for families who have barriers in accessing materials/activities? (can't print materials or access 	<ul style="list-style-type: none"> ● How will you individualize activities for each child? Through the Remind App & texting with parents hopefully a couple of times per week. I will share with them what their child is doing well, needs to improve on and offer ideas to help them accomplish it at home with their child. ● How are you seeking family voice and feedback? Remind, phone calls, Facebook. Surveys have been posted on our Preschool Page asking different questions to obtain info and feedback. The Harrison GSRP staff have Zoomed to discuss those want, needs, feedback, etc. ● Describe your plan for end of the year transition "meetings"

	<p>video teaching/internet) Materials are being sent home on April 13th. 1 family does not have access to Wi-Fi so will communicate solely through Remind and telephone.</p>	<p>with families . End of the year kindergarten transition folder is being sent home on 4/13/20 at the district wide school pick up. Included, from our principal, is an enrollment pack that would have been completed at Kindergarten round up. I will be checking weekly and our last day of at-home learning to make sure parents submit enrollment to Larson elementary parent/teacher conferences were held at school. Phone or Zoom the last week of may. Parent Contact form from conference completed at the conference was sent home in the mail</p>
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Grade Level	Minimum	Maximum	Length of Sustained Attention
Pre-K	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/day	90 minutes/day	3-5 minutes